

MIDLOTHIAN HIGH SCHOOL SOCCER BOOSTERS

CONSTITUTION AND BY-LAWS

Article I Name

The name of this organization will be the Midlothian High School Soccer Boosters. This organization will be non-profit and is exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. The period of duration of the organization will be perpetual. Liability for debts of the organization shall be limited to the property of the organization.

Article II Purpose

The purpose of the organization will be:

To provide inspiration, enthusiasm, guidance and assistance to all soccer students in order to develop and sustain top performing soccer programs at all levels.

To secure closer contact between parents, students, teachers, and coaches, thereby assuring clear communication and cooperation among all those involved in the soccer program.

To foster closer ties between the parents of younger soccer players and the parents of high school students, thereby strengthening the entire soccer program.

To promote soccer throughout the community by fostering greater game attendance and other public support of all soccer activities, thereby rendering moral support to the students.

To assist financially with items not available through the school budget, provided such actions are within U.I.L., T.M.E.A., and Midlothian ISD policies and procedures.

Article III Membership and Dues

Section 1 Membership

(a) Membership in the organization will be open to all parents and guardians whose children are in the Midlothian ISD soccer program.

(b) Membership is open to anyone who is interested in the purpose of the organization.

Section 2 Dues -- Dues are \$25 per immediate family, per school year.

Section 3 Only registered, dues-paying members of the organization will be eligible to participate in voting on business matters or to serve as officers.

Section 4 All members of the organization are encouraged to attend all meetings and will be expected to help with fundraisers and other Soccer Booster activities.

Article IV Officers and Duties

Section 1 The officers of the organization will be as follows:

- (a) President – Girls
- (b) President – Boys
- (c) Vice President – Membership and Attendance
- (d) Chairperson, Fundraising
- (e) Secretary/Historian
- (f) Treasurer
- (g) Chairperson, Apparel Sales

Section 2 The duties of the officers will be as follows:

- (a) Presidents (Girls/Boys):

Shall preside at all meetings of the organization and of the Board of Directors;

Shall be the ex-officio member of all committees, except the nominating committee;

Shall have the ability to call special meetings as necessary;

Shall, with the Head Soccer Coaches, sign all orders drawn on the treasury or as delegated to the Treasurer;

Shall review monthly bank statements to verify purchases, debits, and deposits;

Shall prepare the written agenda for Board of Directors and Organization Meetings;

Shall appoint committee members as authorized;

Shall be the authority of the organization concerning parliamentary procedures according to Robert's Rules of Order;

Shall perform other duties as required;

The Presidents should be chosen principally for his or her ability to preside. He/She should be very familiar with the Constitution and By-Laws of the organization. He/She should also keep in mind that no rules can take the place of tact and common sense.

Vice President -- Membership and Attendance:

Shall, in the absence of the Presidents, assume the duties of the office of the Presidents and shall serve as an aide to the Presidents;

Shall be in charge of membership and attendance of all meetings of the organization;

Shall be chairperson of the membership committee;

Shall be responsible for providing contact between the Soccer Boosters and the parents of all soccer players;

Shall cooperate and help facilitate any committee needing assistance;

Shall perform other duties as delegated by the Presidents.

(c) Chairperson, Fundraising

Shall act in the absence of the President and 1st Vice President;

Shall suggest plans for fundraising as needed to meet the needs of the soccer program;

Shall supervise all fundraising activities not associated with events;

Shall consult with the Board of Directors and the Head Soccer Coaches in determining amount needing to be raised and recommending projects to the general membership; All projects will comply with MISD School Board policies.

Shall perform other duties as delegated by the Presidents.

(d) Secretary/Historian:

Shall act in the absence of the Presidents and all Vice Presidents;

Shall keep the minutes of all meetings of the organization and the Board of Directors;

Copies of all minutes will be kept on file and given to the Head Soccer Coaches;

Shall conduct all correspondence of the organization;

Shall keep the approved copy of the constitution and by-laws in the Secretary's record book;

Shall keep a record of all soccer activities;

Shall be responsible for all publicity relating to the soccer teams and Soccer Booster activities;

Shall perform other duties as delegated by the Presidents.

(e) Treasurer:

Shall correspond through the MISD business office when making transactions related to the Brandon Palady Scholarship Fund.

Shall expend monies upon order signed by either the President or Treasurer and the Head Soccer Coaches;

Shall keep records of all transactions, both income and expenses (including receipts);

Shall present a financial report at monthly meetings;

Shall prepare a permanent record copy of each monthly Treasurer's report and give to Secretary to filing;

Shall keep a running list of all money appropriated but not yet paid out;

Shall perform other duties as delegated by the Presidents.

(f) Chairperson, Apparel Sales:

Shall be responsible for ordering and sale of fan apparel (upon approval of board of directors and the general membership);

Shall correspond with Treasurer concerning any invoice to be paid;

~~Shall perform other duties as delegated by the Presidents.~~

Section 3 Terms of the above offices shall be one (1) year.

Article V Boards and Committees

Section 1 All aforementioned offices will have committees as needed by each officer. In addition, other committees are as follows:

(a) Board of Directors –

Shall consist of the officers of the organization and the Head Soccer Coaches for Midlothian High School;

Shall transact necessary business between Soccer Booster meetings and other business as required by the organization;

Shall fill vacancies in office pending the annual election by appointment for the unexpired term;

Shall consult with the Head Soccer Coaches in preparing an annual budget;

Shall create standing committees;

Shall meet at the request of the President(s) or the Head Soccer Coaches if the need arises;

A meeting of the Board of Directors may be called when necessary by the President or any member of said committee.

A quorum must be present to conduct business. A quorum shall consist of at least 51% of members of the Board of Directors. If necessary, meetings may be held by email.

(b) Nominating Committee – Consists of at least five (5) members of the organization and the Head Soccer Coaches and shall be selected by the Board of Directors in March each year. The Nominating Committee shall present its slate of officers to the general membership at its regularly scheduled meeting in April each year. See Article VI for further information regarding election of officers.

Article VI Election of Officers

Section 1 Election of Officers

(a) The Nominating Committee will begin identifying its slate of officers in March each year and will present the finalized slate to the general membership at its regularly scheduled meeting in April each year. Additional nominations may be made from the floor during the April meeting.

(b) Elections shall be held in May, at the last regularly scheduled meeting of the Soccer Boosters.

(c) Each candidate must be elected by a majority vote and each candidate must be a parent of a upcoming player through the middle school or high school system on one of the following year's teams, and be a member in good standing of the Midlothian High School Soccer Boosters.

(d) Voice or ballot vote – If only one candidate for any office is nominated, election shall be by voice vote. If more than one candidate for any office is nominated, election shall be by ballot.

(e) The election will be held and new officers will be installed at the May meeting.

Article VII Expulsion Procedures

Section 1 Any member of the Soccer Boosters may be expelled from membership. Expulsion proceedings must be commenced by a written request from any current member to the Vice President for Membership and Attendance.

The First Vice President will present the request to the Board of Directors at its next regularly scheduled meeting. The Board of Directors will review all expulsion requests and by majority vote will determine if the action should be submitted to the membership for consideration.

(a) When expulsion requests are submitted to the membership for consideration, a ballot vote will be held. The action of expulsion must be upheld by a two-thirds (2/3) margin of a quorum of the general membership.

(b) When expulsion requests are denied by the Board of Directors, the Vice President shall present the request, as well as the Board's findings, to the general membership at the next regularly scheduled meeting following the Board's decision.

Section 2 Reasons for Expulsion – A member may be expelled for any of the following reasons:

(a) Violation of the Code of Conduct set forth in Section 8 of Article XI of the Constitution and By-laws;

(b) Actions adverse to the purpose of the Midlothian High School Soccer Boosters; and/or

(c) Actions adverse to any section of Article IX including, but not limited to, misuse or misappropriation of club finances.

Article VIII Meetings

Section 1 Meetings of the Midlothian High School Soccer Boosters will be held monthly during the school year, September through May, at a time and location determined by the Presidents and the Head Soccer Coaches.

Section 2 Special, called meetings, must have a quorum of twelve (12) members, including officers.

Section 3 Board of Directors meetings may be held prior to each general meeting at a time and location determined by the Presidents and the Head Soccer Coaches. The Head Soccer Coaches or their respective designees must be present for all general and Board of Directors meetings.

Article IX Allocation of funds

Section 1 All funds raised by the organization will go into the general fund of the organization, unless specified otherwise by a majority vote of the general membership present at the meetings.

Section 2 A minimum of \$200 will be kept in the Soccer Booster general account.

Section 3 All requests for expenditures in excess of \$500 shall be referred to the Board of Directors for a study. The Board of Directors will then make recommendations for action to the membership at the next general meeting. Any expenditure over \$500 must be approved by a majority of the membership present at the meeting.

Article X Amendments and Revisions

Section 1 This constitution and by-laws of the Midlothian High School Soccer Boosters may be revised and/or amended at any regular meeting of the organization by a two-thirds (2/3) vote of all members present and voting, provided that notice of the proposed amendment and/or revision shall have been given at the previous meeting, by mail or by email.

Section 2 This constitution and by-laws should be reviewed annually and revised as needed.

Article XI By-laws

Section 1 It shall be the policy of the organization to adopt a definite, constructive program and to devote its efforts to the accomplishment of this program every year.

Section 2 It shall be the policy of this organization not to interfere with the academic and educational activities of the Soccer Teams, which are customary and normal functions of the Head Soccer Coaches, teachers, principals and the MISD School Board.

Section 3 This organization shall not undertake any projects without prior approval of the Head Soccer Coaches and the Executive Booster Club Board. All projects must be in accord with Administrative Regulations as adopted by the MISD School Board.

Section 4 The assets of the organization shall be permanently dedicated to the purpose set forth in Article

II. In case of dissolution, the assets of the organization shall revert to the Midlothian Independent School District with a mutual and explicit understanding that they shall be used for the purpose set forth in Article II.

Section 5 A copy of the Constitution and By-laws will be complied and will contain the policies and procedures to be followed by each administration of the Midlothian High School Soccer Boosters in carrying out the goals and objectives of the membership. Each officer will receive a copy of the Constitution and By-laws, study it and agree to abide by the policies and procedures until a two-thirds (2/3) vote of all present and voting members at a general meeting changes them.

Section 6 This organization will conform to the guidelines as set forth by the U.I.L. and as reviewed by this organization for the proper operation of the Soccer Boosters. We are a support organization and reserve the privilege to be self-governing within the laws of the State of Texas and within the approved procedures and policies of the MISD School Board and Administration.

Section 7 The fiscal year of this organization is July 1-June 30.

Section 8 All Soccer Booster members shall conduct themselves in good faith in accordance with this Constitution and By-laws while attending or volunteering at any soccer function. All members should display good sportsmanship in dealings with officials, guests, etc. and should support the school regardless of success in competition, keeping the educational goals of competition at the forefront of all actions.

Section 9 Robert's Rules of Order shall govern any question not herein covered.

Reviewed and revised August 2018 with new Presidents.

Caroline Young

2018 Girls President

Jeff Hyndman

2018 Boys President