**Overview and Check List**

1. Applications must be received by the League Executive by September 1st of the year prior to the Regional competition being applied for.

*Intent: to allow sufficient time of review & discussion of each application.*

1. Please fill all areas of the application in full.

*Intent: to allow comparison between facilities.*

1. All Facilities and Fields must be fully operational at the time the form is submitted. Consideration will only be given to those applicants who meet the minimum requirements by September 1st of the year prior to the Regional Competition being applied for.

*Intent: to prevent awarded hosts from withdrawing due to not being able to complete planned facility upgrades in the calendar year in which they host.*

1. Applications will be presented to the General Membership at the Fall Meeting

*Intent: to allow input and discussion from all associations.*

1. Applicants must have a representative in attendance at the Fall Meeting.

*Intent: to provide background and/or answers to questions that may arise during discussion in reviewing the applications at the Fall Meeting.*

1. Applications will be voted on by the Commissioner Committee by October 31 of the year prior to the Regional competition being applied for.

*Intent: to allow hosts sufficient time for preparations*

1. Applicants will be notified of the designations no later than November 15 of the year prior to the Regional competition being applied for.

*Intent: to allow hosts sufficient time for preparations*

1. Applicants must confirm acceptance of designation no less than 4 weeks prior to the Spring Meeting. Any Applicant withdrawing from their designated host responsibilities after 4 weeks prior to the Spring Meeting may be subject to a $500.00 fine. *Intent: to permit hosts with new executives to remove their application in a timely manner and to discourage withdrawal after that period.*

This package includes:

* Overview
* Host Guidelines
* Host Application Form

HOSTING GUIDELINES

**Grounds**

* Host sites are responsible for ensuring that there are sufficient Playing Fields available to complete the tournament. Also, back-up facilities must be arranged in case of interruption due to rain or other unforeseen circumstances. Full chalk markings must be maintained for each game. The host centre agrees to assume all responsibilities in providing adequate (standard) playing facility relevant to the category being hosted.
* A site inspection may be required, should the Midwest League Executive feel that one is necessary.
* Beer gardens shall NOT be permitted at any competition.
* Adequate first-aid facilities for both participants and spectators are recommended, or a hospital in close proximity.
* Host sites must have sufficient Playing Fields to host the age categories they are applying for.

**Protest/Rules and procedures**

* A Committee of at least five people, which can include any of the Midwest League Executive, three of whom must be available at any given time, must be in place to rule on an immediate protest situation.
* Protests must be made and dealt with on the spot, and before the game may proceed any further. No protest will be considered if not made immediately. All decisions by the Committee are final.
* Coaches of competing teams or any of the umpires officiating in the tournament cannot serve as members of the protest committee. The use of participating coaches may result in conflict of interest to the games being played, while the use game officials on the committee can unnecessarily delay the games.

PROTEST PROCEDURES

* Protests must be made and dealt with on the spot, prior to the next pitch being thrown and before the game can proceed any further. No protest will be considered if not made immediately. All decisions by the Protest Committees are final. Protests will not be considered for judgment calls, only for perceived mistakes in the application of the rules. The following process will be used:

1. When a protestable incident occurs, the protesting Head Coach must, before the next play, inform the game Crew Chief that he is lodging a protest.

2. If the Crew Chief agrees that the Head Coach had a legitimate case, he shall suspend play and inform the manager of the opposing team and the Protest Committee.

Note: No protest may be made on a judgment call.

3. The protest committee, the Head Coach making the protest, and the game Crew Chief shall retire to a private area way from the teams, spectators and other persons.

4. The protest committee shall hear and question in the following order:• the game Crew Chief • the protesting Head Coach, and • the opposing Head Coach (if necessary)The Protest Committee shall have the power to exclude any of those persons while talking to any of the others.

5. The Head Coach’s and Game Crew Chief shall then leave while the Protest Committee discusses the protest.

6. Before ruling on the protest, the Protest Committee may confer with any person whom they believe may be helpful in assisting them reach a decision.

7. The Protest Committee shall rule on the protest and inform the Crew Chief and he in turn will advise the Team Head Coaches and resume play.

8. The game Crew Chief shall put the decision into effect and order resumption of play from the point of suspension.

9. No further argument or comment on the protest shall be entertained.

10. The decision of the Protest Committee shall be final. There shall be no appeal to any other body.

**Umpires**

* Host sites are responsible for negotiating fees for all Regional Championships.
* Minimum numbers of umpires are as outlined below:

11U Mosquito - two-man system

13U Pee Wee - two-man system

15U Bantam - two-man system

18 U Midget - two-man system

* For all Regional categories, all umpire costs are the responsibility of the host committee,
* Fees payable to umpires are due immediately following their last game of the competition
* All umpires working must be certified as per current MBA guidelines
* Host sites must provide separate change facilities for umpires.

**Ground Rules for Field of Play**

* The Ground Rules for Field of Play should be clearly defined and outlined to all coaches and managers prior to the tournament and reviewed briefly at home plate prior to each game by the umpiring crew.

**Pre-Tournament Meeting**

* A pre-tournament meeting shall be held between the first and second game in each age category with all coaches, and should be hosted by the Host Chairperson and Umpire-In-Chief

a) Persons in Attendance

- Host Chairperson

- Tournament Umpire-In-Chief

- One Rep. from each team

- Protest Committee, at least 1 member

- Midwest League President

b) Meeting Agenda:

1) Tournament Rules - warmups, play until completion, length of games, ground rules and other rules

2) Verification of Rosters

3) Tournament Draw

4) Run Limitations - ten run mercy rule is in effect

5) Pitching Limitations & Pitch book check

6) Protest Procedure

7) Question Period

**Amenities/Fundraising**

* Admission Fees: Host organizations may charge either a team entry fee or general gate admission.
* Fundraising: The use of a 50/50 draw or similar ideas (silent auction, etc.) is optional as a vehicle for generating further revenue for the host committee

**Concessions**

* The host is strongly encouraged to provide a concession to sell food, drinks etc.

**Washrooms**

* Host sites must provide suitable washroom facilities for the public and participants

**Host Chairperson**

* The Host Chairperson will act as liaison with Midwest League and receive all correspondence, draws etc. The Host Chairperson will also act as Tournament Contact for all teams.
* The Host Chairperson will also be responsible for notifying all teams of the slate and time of their first game.
* Each team must be informed of the time and location of the pre-tournament meeting.
* The Host Chairperson should coordinate the presentation of banners at the conclusion of the tournament.

**Scorekeepers / Announcers**

* The host may provide official scorekeepers for each game or designate a rotation to participating teams prior to the tournament.
* The host may provide announcers for games
* The host must have coaches sign the score sheet after each game. Once signed, no adjustments may be made.

**Pitching Charts**

* The host must post a Number of Pitches chart in prominent viewing areas and list the number of pitches immediately after the game to avoid potential issues.
* The host may provide individuals who track the Pitch Count for the games on Flip Charts or designate a rotation to participating teams prior to the tournament.
* The host must have coaches sign the score sheet after each game to verify the number of pitches or innings pitched. Once signed, no adjustments may be made.

**Schedules/Draws**

* The host shall post the draw schedule in prominent viewing areas and update the draw scores after every game
* The draws are set in the Midwest League Constitution and team’s will be ranked and placed by Midwest League.
* Midwest League will be responsible for the formulation of all draws for Regional Competition, as per the constitution. This will include draw times and format.
* Times may be changed by the host site, in consultation with Midwest League, however, all final decisions rest with Midwest League.
* For all Regional Competitions the home and visiting teams will be pre-determined by Midwest League. The Host committee may not change these designations.
* A coin flip will determine the home team for the final championship game.

**Baseballs**

* The Host Committee is responsible for the purchase of sufficient number of baseballs for the competition. The Official Baseballs of Baseball Manitoba is the Rawlings Brand - Rawlings balls must be used at all Regional Competitions
* Suggested Rawlings balls are:

• 65CC or 80CC for11U (Mosquito) and 13U (Pee Wee)

• 80CC for 13U (Pee Wee) and 15U (Bantam)

• ROML or CAN100HS for 15U (Bantam), 18U (Midget)

**Materials**

* The host will be responsible for providing the materials to efficiently conduct the event:

• Line-up cards

• Scorebooks

• Rulebooks

• Game Sheets

• Baseball Manitoba Handbooks

**Awards**

* Midwest League will supply Pennants for the teams finishing first in each age category.

**Provincial Pickups**

* Pickups will be done after the completion of the final games at Regionals, as per the Midwest League Constitution.

**REGIONAL HOST APPLICATION FORM**

**Applications due by September 1**

# Office use only

Date recv’d: \_\_\_\_\_\_\_\_\_\_\_\_

Apprv’d: Yes No

Apprv’d: Yes No

**Year requested to host: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Age Category (please circle any or all): **11U 13U 15U 18U**

Name of Host Association: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tournament Chairman: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emails: 1. \_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/Town: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Postal Code: \_\_\_\_\_\_\_

Phone: Home \_\_\_\_\_\_\_\_\_ Work \_\_\_\_\_\_\_\_ Cell \_\_\_\_\_

Is your application to host a regional event supported by your Baseball Association? Yes \_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_

**Hosting Committee:**

Is a hosting committee in place? Yes \_\_\_\_\_ No \_\_\_\_\_

If "Yes", please provide the names of the committee members:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Experience:**

Have you hosted another tournament? Yes \_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_

If yes, what category?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Umpires:**

Are there enough local umpires or umpires in the surrounding area to accommodate the event?

Yes \_\_\_\_\_ No \_\_\_\_\_

If no, where would the umpires come from? \_\_\_\_\_\_\_\_

**Accommodations:**

Are there enough local accommodations (hotels, motels, campgrounds) to lodge the potential number of players, fans, etc. for the championship? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, what other communities near yours would be able to provide accommodations?

**Are there any competing events being held in your town, or surrounding towns during the period of the championship you requested? If yes, what are they?:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Fields:**

All Facilities and Fields must be fully operational at the time the form is submitted

**Location of Fields:**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***(Please include alternate sites e.g. If inclement weather results in relocation)***

**Field Facilities: Field #1 Field #2 Field #3 Field #4**

Right field length \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Centre field length \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Left field length \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Outfield Fenced or open \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Grass infield (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Dug outs (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Bullpens (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Pitching mounds (Yes or No) \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Plate to backstop distance \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Food concession (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Umpire's room (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Washrooms (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

First Aid Facilities (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

**Field Facilities: Field #5 Field #6 Field #7 Field #8**

Right field length \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Centre field length \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Left field length \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Outfield Fenced or open \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Grass infield (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Dug outs (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Bullpens (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Pitching mounds (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Plate to backstop distance \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Food concession (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Umpire's room (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Washrooms (Yes or No) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

**Please include 2 photographs of the baseball facilities that**

**will be used to host the requested event.**

***Please feel free to attach any additional information.***

**Applications must be emailed to** [**midwestleague@gmail.com**](mailto:midwestleague@gmail.com) **by September 1**